



Yemeni NGOs Initiative for Localization and Optimization of Response Mechanisms in Yemen



3rd Quarterly Meeting Minutes, 5 October 2022

Meeting Minutes – Localization, Initiative

Date/Time: Wednesday 05/10/2022 - 11:00 am – 01:00 pm

Meeting Place: Online

Meeting called by: Localization Initiative Program Manager

Type of meeting: Quarterly Meeting for the initiative members

Meeting Agenda:

1. Introduction and orientation for the new members (all 15 minutes)
2. Revise previous minutes of meeting) ,by the Program Manager, Abdul Qawi, for 10 minutes - Listen to members' interventions for 10 minutes)
3. Present progress in activities including the topic of establishing a national reference group (by the Program Manager, Abdul Qawi, for 15 minutes - Listen to members' interventions for 15 minutes)
4. Present main difficulties and challenges, and recommend solutions for them)by the Program Manager, Abdul Qawi, for 10 minutes - Listen to members' interventions for 10 minutes)
5. Discussing networking opportunities, participation of the initiative members within local, regional and international events.
6. Agreeing on a date for a workshop to discuss the baseline line key results, priorities, challenges for localization in Yemen and recommendation from the prospective of the members,) by the Program Manager, Abdul Qawi, and listen to the members' opinion for 5 minutes)



Participants:

Name	Organization
Iman Ismail	International Council of Voluntary Agencies (ICVA)
Hussein Al Suhaily	Tamdeen Youth Foundation
Abdulqawi Hajeb	Tamdeen Youth Foundation
Abdurrahman Sanah	Democracy School
Amani Al Qumaim	Life Makers Meeting Place Organization
Badr Addin Al Fahd	Tamdeen Youth Foundation
Bashir Ali Saifan	Qudrah Organization for Sustainable Development
Ghalib Al Banna	Field Medical Foundation
Hanna Karamah Subaih	Basma Foundation for Child Development and Woman
Ibrahim Al Hababi	Qudrah Organization for Sustainable Development
Ibrahim Mohammed	Medical Mercy Foundation
Mona Al Hammadi	Nabd Development and Evolution Organization
Nabeel Al Abasi	Neda'a Foundation for Development
Othman Al Qetwi	Yemeni Development Network for NGOs
Salah Addin Al Futaihi	Abs Development Organization for Woman and Child
Seba Al Hakeemi	Itar Foundation
Adel Shali	Hajjah Cultural Developmental Foundation
Ammar Al Ashwal	Tamdeen Youth Foundation
Hind Nasser	Ramz Development Foundation



1. Introduction and Explanation of the Initiative for New Members

The objectives of the initiative, its axes and objectives of the program were presented as attached.

2. Review the Previous Meeting Minutes

The recommendations in the previous minutes were followed up and completed, beyond the members' database. Only 27 members completed their data.

The previous minutes are attached for new members

3. Brief Presentation of the Most Important Achievements for the Period of 2022 Third Quarter

The initiative received support from the Danish Refugee Council (DRC) to carry out activities according to the second and third quarter plan, with an amount of \$18,000.

Achievements to the date of the report in respect of this grant plan are as follows:

Output 1.2 Baseline study and report distribution

Activity 1.2.1. Participatory research workshops to promote the report, and identify priorities and strategic axes

1. Terms of reference have been made for the facilitators of the workshops.
2. Facilitators have been selected.
3. Coordination with the Supreme Council has been made, but there is a difficulty in raising the issue in Aden due to the misunderstanding of the Localization.
4. A facilitator has been hired for workshops.
5. The agenda and summary of the sessions have been prepared.
6. The session guide has been prepared.
7. An orientation session was held for the consultants.

Activity 1.2.2. Development of an advocacy plan and materials

1. Consultant's terms of reference have been made up and shared with DRC.
2. Offers have been received and discussions are underway with DRC.

Activity 1.2.3. Distribution and discussion of baseline study

1. The report was shared with members and notes were taken and handed over to ICVA.
2. Final version is under final design and translation by ICVA.

Output 1.4: Local NGOs have more equitable and sustainable partnerships with donors and international actors and have effective and transparent access to timely funding and coordination mechanisms

Activity 1.4.1 Establishment of a National Localization Advisory Group



1. Application was submitted to NEAR Network.
2. Evidence in establishing the ISAC national group was reviewed.
3. Working with NEAR Network in developing terms of reference was started.

Activity 1.4.2 Development of a common methodology

1. The Charter for Change has been coordinated and updated.
2. The network of German organizations VENRO is also consulted for the development of a common methodology.
3. The overall proposal has been developed with three international organizations to support members of the localization initiative and civil society organizations in Yemen with regard to the initiative's objectives. These bodies are (Save the Children Organization SCI - Danish Refugee Council DRC - OXFAM Organization) The overall proposals have been completed and submitted to the European Union.

4. Next Activity Plan for the Last Quarter of 2022:

The previous activities will be completed by the last quarter of 2022

Output 1.3 The National Strategy with Action Plans and Advocacy Strategy

Activity 1.3.1 Identifying key actors, and identifying representatives to participate (i.e. key influencers, advocates) who can raise awareness and stimulate greater participation from other INGOs, NGO government officials, civil society or the private sector in current humanitarian action localization activities

Activity 1.3.2 Holding consultative workshops to develop a national strategy to localize the humanitarian response

Activity 1.3.3 Holding consultative workshops to develop action plans

Activity 4.3.1 Developing communication and advocacy products

Activity 1.3.5 Conducting awareness and advocacy campaigns

Activity 1.4.3 Holding National Consultative Group meetings

5. The Most Important Difficulties Summarized with the Recommendations:

Coordination with official and international bodies and funding difficulties:

1. **Coordination with the official authorities took about two months until we reached a preliminary approval to implement the activities. The coordination procedures for the agreement and contracting with consultants took about two months, which wasted more than 3 months of the second half plan period. A large portion of the DRC grant may be lost if this continues:**
2. **Relying on self-financing from Tamdeen Youth Foundation and coordinating with international actors in providing financial support also took a long time in the absence of sufficient resources for implementation, which causes difficulties in implementation and delays in accomplishment.**



Recommendations:

1. Sharing this minute with the Supreme Council and discussing the subject with them and with the Ministry of Affairs in Aden
2. Members submit their suggestions
3. Discussing the subject with DRC and asking for an extension of the grant period and facilitating the procedures.
4. Activating members' role in supporting and overcoming difficulties of the initiative relations and participation in the north and south
5. Making a joint plan with members to facilitate the study in the coming period in the north and south
6. Implementation in the south by the initiative's members.
7. Benefiting from other studies, side meetings and participations in order to enrich the initial draft of the Localization strategy and operational plans, as well as focusing on the localization axes that have current information and previous studies such as capacity building and advocacy and linking development and response

6. Discussing Opportunities for Networking and Participation of the Initiative Members in Any Events or Meetings Related to Localization, Whether at the National, Regional or International Level

There are opportunities for networking and participation of the initiative members with international, local and regional networks in order to organize this process and provide an opportunity for all, it was agreed that:

1. Any participation under the Localization in Yemen shall be in coordination with the initiative and in order to serve the initiative and achieve its objectives:
2. The nomination is based on:
 - Nomination or recommendation shall be for the active members who are familiar with the issues of localization and those who can advocate for the localization initiative and the issues of civil society organizations' members.
 - When recommending, it takes into account the number of the most participants in the meetings that took place during the period in the activities of the initiative.
 - Representative of the organization has knowledge and experience in the issues of advocacy for the localization initiative and follows up on advocacy issues for members in meetings and in any activities of the advocacy group after its first discussion with the initiative's management and its second discussion with members
3. The Foundation or organization that is recommended shall meet the legal requirements and be active in the field.
4. Commitment to active participation and attendance.
5. Nominating someone with experience in advocacy, speaks English, and is dedicated to this subject.
6. When participating periodically in working groups, such as participating in an advocacy group, participation can be periodic every quarter if there is more than one member who wants to participate and meets the terms.



7. The participating member is committed to updating the initiative with the results of participating in e-mail or in periodic meetings.
8. All members commit to the points and coordinate with Tamdeen Youth Foundation and the Initiative Director (the Localization and Optimization of Response Mechanisms in Yemen).

7. Participation in Localization and Advocacy Strategy Development Workshops

Subject: In the coming period, the initiative team will develop a national strategy to localize humanitarian response, optimize its mechanisms, and advocate for localization in Yemen in coordination and consultation with governmental and international agencies. We want the presence and active participation of the members of the initiative

Action points:

1. Members nominate a candidate to attend the workshops. The candidate should be specialized in finances, program management, monitoring evaluation, response projects, strategic planning and public policies, and should have the ability to identify obstacles to the localization of humanitarian response and put forward suggestions and solutions to participate in the workshops of developing the Localization and advocacy strategy.
2. The foundation's candidate must attend any meetings as decided by the initiative's management, whether in person or online in Sana'a or in Aden in case there are workshops in Aden for the southern regions.

Attachments:

1. 2022 bi-annual meeting minutes.

A photo from the meeting:

جدول أعمال الاجتماع

1. التعرف وشرح المبادرة للأعضاء الجدد
2. مراجعة المحضر السابق
3. مراجعة سير الإنجازات في خطة الربع السابق
4. عرض اهم الصعوبات ومقترحات الحلول
5. مناقشة فرصة تشبيك الأعضاء واقتراحهم في شبكة نير
6. مناقشة آلية المشاركة في مجموعة المناصرة التابعة للمنظمات الأممية والدولية
7. موعد ورشة عمل مناقشة محاور استراتيجية التوطين
8. أي نقاط أخرى

الاجتماع ربع السنوي الثالث لأعضاء المبادرة 2022 ، مبادرة نونون الاجتماعية
وتأسيسها 05/10/2022

